



**ESSO-NATIONAL CENTRE FOR POLAR & OCEAN RESEARCH  
(MINISTRY OF EARTH SCIENCES)  
(GOVERNMENT OF INDIA)  
HEADLAND SADA, VASCO-DA-GAMA,  
GOA -403 804**

**TENDER DOCUMENT FOR PROVIDING CANTEEN SERVICES AT  
NCPOR CAMPUS, HEAD LAND SADA,  
VASCO-DA-GAMA, GOA - 403 804**

**ESSO-NATIONAL CENTRE FOR POLAR & OCEAN RESEARCH HEADLAND SADA,  
VASCO-DA-GAMA, GOA - 403 804**

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**ESSO-NATIONAL CENTRE FOR POLAR & OCEAN RESEARCH HEADLAND SADA,  
VASCO-DA-GAMA, GOA - 403 804**

Advt. No. NCPOR/34/19

Subject: Notice Inviting Tender for providing canteen services at NCPOR

Sealed tenders are invited from agencies/firms/companies possessing requisite license and having not less than two years' experience in catering service for running staff canteen in the NCPOR Campus, Goa for an initially period of **ONE YEAR**. Interested parties may visit NCPOR website [www.ncaor.gov.in](http://www.ncaor.gov.in) or [www.eprocure.gov.in](http://www.eprocure.gov.in) for detailed tender document.

(S.Anoop)  
Administration Officer

### **SCOPE OF WORK FOR CANTEEN CONTRACTOR**

NCPOR campus comprises of an Administrative block, Laboratory blocks, Fellow Laboratory, Auditorium, Hostels with strength of 250 employees/staff. The canteen is located in the NCPOR campus which caters to the requirements of NCPOR employees and also staff of other service providers in the campus. The canteen serves tea, coffee, cold drinks, snacks, high tea, lunch, breakfast, etc. in general and also in various official meetings, programmes, seminars and functions organized by the Institute from time to time. In addition to above, people visiting NCPOR campus in connection with various academic/research activities of the Institute also avails canteen facility. The canteen contractor should supply good and hygienic food and beverages for the NCPOR employees/staff and visitors at canteen and official meetings organized at the different meeting/conference rooms/seminar rooms at the NCPOR campus.

**TENDER DOCUMENT FOR PROVIDING CANTEEN SERVICES AT NCPOR CAMPUS,  
HEADLAND SADA, GOA- 403 804**

**Tender Closing & Opening date and time:**

Last date for submission of tender document – **15.10.2019 by 17:00 hrs**

Date & time of tender opening- **16.10.2019 at 11:30 hrs at NCPOR Conference  
Room**

Bid Validity: **90 days from the date of opening of the bid**

## **TERMS AND CONDITIONS**

### **GENERAL**

1. All pages of the Tender document must be signed by the authorized signatory and sealed with the stamp of the bidding firm as token of having accepted all the Terms and Conditions of this Tender.
2. Tender shall be submitted in NCPOR's official tender form only. If submitted in any other manner, the same shall be summarily rejected.
3. The services to be rendered by the contractor must not be sub-contracted.
4. No paper shall be detached from the Tender Document.
5. The name and address of the bidder shall be clearly written in the space provided for the purpose and no over-writing, correction, insertion shall be permitted in any part of the tender unless duly countersigned by the bidder. The tender should be filled in and submitted strictly in accordance with the instructions contained herein, otherwise the tender is liable to be rejected.
6. Person signing the bid or other documents connected with tender must clearly write his/her name and also specify the capacity in which signing.
7. NCPOR reserves the right to reject any or all the tenders without assigning any reason.
8. The Institute reserves the right to change any condition of the Tender before opening of the Bids.
9. Canvassing in any form will make the tender liable to rejection.
10. Tenders received without proper documents, shall be rejected.

### **ELIGIBILITY, SELECTION CRITERIA FOR EVALUATION OF BIDS.**

11. **(i) Eligibility Criteria:**
    - a. Bidder should have **valid establishment/trade license** for carrying out the business of catering/hotel/restaurant (enclose self-attested proof of document).
    - b. The bidder should have **minimum experience of two years** for successfully running of restaurant/hotel/canteen/catering services and serving minimum 200 persons in a day. Proof of satisfactory performance from the previous employer(s) is to be provided, along with the service provided or related supportive document in case of running of Hotel/Restaurant business.
    - c. Bidder should have valid FSSAI license for his operating premises.
  - (ii)** (a) Bids will be evaluated on the basis of price quoted by the bidder considering all the items of Financial Bid (Bidders are advised to quote price for all the items or else bid will not be considered for evaluation).  
(b) No error, overwriting / correction shall be permissible unless attested under the signature of the bidder with date and seal.
12. The Bidder who qualifies tender clause 11 (i) & (ii) will be eligible for selection criteria as at tender clause 13.

13. **Selection Criteria:**

NCPOR reserves the right to obtain feedback from the previous/present clients of the Bidder and may depute an officer or a team(s) to inspect the site(s) at present contract(s) for on-the-spot and first-hand information regarding the quality of food and services provided by the Bidder. Decision of NCPOR with regard to award of the contract will depend upon the feedback received by it from the previous/and present clients and also from the officer or the team(s) deputed for the purpose and on the basis of the prices quoted by the bidder. The decision of the NCPOR in this regard will be final and binding on all bidders.

**GUIDELINES FOR SUBMISSION OF TENDER**

14. All the prospective bidders are advised to visit the site/NCPOR canteen premises before submitting the bids. Bidder has to submit the bid on prescribed format along with proof of experience and copy of registration of establishment/trade license/FSSAI license as mentioned in para 11(i).

**PERIOD OF CONTRACT**

15. The contract will be valid initially for **One Year** with yearly extension based on the satisfactory performance. The contract may be further renewed after the initial **one year on yearly basis for a further period of two (02) years subject to satisfactory performance** assessed by NCPOR and on same terms and conditions and rates.

**SECURITY DEPOSIT**

16. The successful bidder has to submit a **security deposit of Rs. 10,000/- (Ten Thousand Only) by submitting a draft in favour of NCPOR payable at Vasco-Da-Gama, within fifteen (15) days from the receipt of the work order.** In case the contractor fails to perform the contract obligations to the satisfaction of NCPOR 100% of the security deposit will be forfeited.

17. If the Contract is terminated by the Contractor without giving minimum 90 days' notice or fails to observe the terms & conditions of the Tender and the Letter of Award of Contract, the Security Deposit will be forfeited without prejudice to the NCPOR's right to proceed against the contractor for any additional damages that the Institute suffers as a result of the breach of the aforesaid terms and conditions.

**STATUTORY OBLIGATIONS OF THE TENDERER (CONTRACTOR)**

18. The contractor shall be responsible for engaging adequate number of trained manpower to provide good quality of canteen services in NCPOR Campus at his own cost. The below indicated minimum manpower should be deployed on each working day at the NCPOR canteen.

Sl. No.	Personnel details to be deployed	Total Manpower
1	Supervisor cum Cashier	01
2	Cook having experience of minimum 2 years of cooking of Indian/Chinese/Continental food in three Star or above hotel.	01
3	Assistant to cook (having experience of minimum 1 year)	01
4	Cleaning staff	01
5	Waiter cum Serving Assistant	02

19. The employees of the Contractor should possess good health and should be free from any diseases, especially contagious and frequently recurring diseases. The contractor shall be liable to submit medical reports as and when directed by NCPOR in respect of his employees deployed at NCPOR canteen.

20. The Contractor will, prior to the commencement of the operation of contract, make available to NCPOR the particulars of all the employees who will be deployed at the Institute's premises for running of the Canteen and any subsequent changes in the employee(s) shall be informed to the NCPOR at least one week in advance.

21. The Contractor shall maintain the Minimum Wage Rules set by the Ministry of Labour, Government of India and Government of Goa (whichever is higher). The Contractor will make payment to his staff engaged in the NCPOR (Canteen) as per the minimum wage rates for these categories, as specified from time to time by the Labour commissioner (State) and follow the Contract Labour Act, 1970 and Rules 1971 in this respect.

22. The Contractor shall be responsible for fulfilling the requirements of all the statutory provisions of relevant enactments viz. Minimum Wages Act, Payment of Wages Act, Industrial Disputes Act, Gratuity Act, Contract Labour Act, ESI Act and all other labour and industrial enactment at his own risk and cost in respect of all the staff employed/deployed by him at the NCPOR canteen and keep the NCPOR indemnified of any action brought against it for any violation/non-compliance of any of the provisions of any of the acts etc. The Contractor will abide by all the rules and regulations of labour laws and rules framed there under and maintain all the Registers required under the abovementioned rules and regulations and the NCPOR and its authorized representative shall be entitled to inspect all such records at any time and also file online reports as mandated by the Labour Commissioner of Centre and State. The contractor shall ensure proper discipline among his/her workers and further ensure that they do not indulge in any unlawful activity.

23. In case of any injuries to the appointed manpower, the cost of the medical treatment will be borne by the contractor and NCPOR will not be liable for any expenditure on this account.

24. Employment of child labour is strictly prohibited under the law.

25. The Contractor shall indemnify and keep indemnified, defend and hold good NCPOR., its officers, Director, employees and agents against loss, damages or claims arising out of any violations of applicable laws, regulations, guidelines



during the contract period and for the breach committed by the contractor or their service personnel on account of misconduct, omission and negligence by the contractor or his service personnel.

26. The contractor shall ensure compliance of all laws relating to cleanliness, sanitary hygienic and health conditions and other laws in force from time to time with regard to the environment around cooking place, dining hall and surrounding etc.

27. The Contractor shall register with Registrar of the concerned Central/ State Body and shall abide by State Labour/Government of India (Ministry of Labour) rules and regulations and all other Statutory Acts/Regulations and rules relevant to this contract and shall indemnify the principal employer (NCPOR) against and damages arising out of the default on the part of Contractor due to negligence or non-compliance of any of the applicable rules, regulations, etc., laid down by the Government, Statutory authorities and other Government bodies, if any, from time to time.

28. The Contractor shall provide uniform to its employees and shall ensure that they wear them at all times and maintain them properly.

29. The contractor shall be personally responsible for conduct and behavior of his/her staff and any loss or damage to the Institute's moveable or immovable property due to the conduct of the Contractor's staff shall be made good by the contractor. If the conduct or efficiency of any person employed by the Contractor is unsatisfactory, the Contractor shall have to provide a substitute in place of the concerned person within 24 hours of intimation by NCPOR.

30. The contractor shall not appoint any sub-contractor to carry out his obligations under the contract.

31. The contractor shall keep the canteen and its surrounding areas clean and hygienic at any given point of time during the contract period. The cleaning includes cleaning of kitchen, canteen hall, floor, counter, benches, tables, chairs etc. NCPOR management will have 24-hour access to inspect the canteen premises at any time for ensuring the cleanliness and hygienic conditions of the canteen's kitchen and dining hall premises.

32. The Institute reserves the right to appoint officers/officials to inspect the quality of raw material, food and other items prepared and sold in the canteen. Any defect(s) pointed out by such officers/officials during their visits shall be properly attended to by the Contractor.

33. **A list showing the rates and prices chargeable shall be prominently displayed on the board provided in the canteen.** The canteen will be kept open from morning **8.30 am to 5.30 pm and also as per the need of NCPOR authority.** The approved price list will be made an attachment to the work order and will be valid during the contract period. The contractor will supply only such items specifically approved by the Institute. However, more items can be included in the menu with prior approval of the Institute and as per the rates approved thereon.

34. The contractor shall get the prices of all items approved by the authorized office of the Institute and no changes, what-so-ever shall be made without prior written approval of the Institute.

35. The contractor will use only branded/FSSAI licensed raw material for preparation of food items. The non-exhaustive list of permissible brands of various raw material items are given in **Annexure I**.

36. The Institute will provide space for storing raw material, kitchen equipment as per list provided in **Annexure II** for cooking and preservation of perishable items, sitting and serving space etc. free of cost during the contract period. The Institute shall also provide tables and chairs in the serving area during the contract period.

37. Contractor should ensure that while carrying out the contract work, no fittings, fixtures, furnishings, equipment provided by the Institute are damaged. Any damages to the same or any other property will have to be repaired/ replaced by the Contractor at own cost, failing which the same will be done by NCPOR at the contractor's risk and cost. In this regard, the decision of the designated officer of NCPOR shall be final and binding on the Contractor.

38. All work shall be carried out with due regard to the convenience of NCPOR. The orders of the concerned authority shall be strictly observed.

39. The contractor will deploy adequate manpower for work during late hours and on Saturdays/Sundays (as per requirement), including other closed holidays to run canteen at NCPOR.

40. The contractor shall use/ install only commercial gas cylinders/ fuel supply at his own cost. Use of kerosene/ cooking heaters/chulas the NCPOR canteen premises is strictly prohibited.

42. Storing/ supply/ sale and consumption of drugs, alcoholic drinks, cigarettes or any other items of intoxication are strictly prohibited in the Institute's campus including Canteen. Any breach of such restrictions by the Canteen contractor and his employees will attract deterrent action as per statutory norms.

43. No minimum guarantee will be furnished to the Contractor towards consumption of food items. The Contractor is advised to maintain the highest quality at the minimum possible prices so as to attract the maximum number of NCPOR personnel/ students/ hoteliers to avail canteen services.

44. The contractor will bring his own tools, cookers, hot boxes, steam boxes, trolleys, equipment, utensils, plates, jugs etc., in sufficient quantity as needed to maintain the canteen services in addition to the utilities by NCPOR.

#### **PAYMENT TERMS**

45. For supply of food items for employees at Canteen as per **Rate List of Items- I at Annexure III** should be collected from the concerned individuals at NCPOR canteen counter.

46. For supplies made against **Rate List of Items-II at Annexure III** to be claimed from NCPOR by submitting the bill to the concerned Divisions. NCPOR shall pay the canteen bills within 30days from the date of submission of the bill.

47. GST/PAN (as applicable) should be of the billed entity. The payment will be made after deducting applicable TDS and made directly to the bank account provided by the contractor through NEFT/RTGS/PFMS.

#### **PENALTY CLAUSE**

48. In case the Contractor fails to provide defined manpower as per **tender clause no 19 on all working days i.e. Monday -Friday**, 15% of the total billed amount to NCPOR during the defaulted month will be deducted from the succeeding month's bill.

49. The Grocery items used should be according to the indicative list of permissible brands as per **Annexure-I**. In case any it is found that raw material used for preparation is not as per indicative list or not of appropriate quality, 15% of the total billed amount to NCPOR during the defaulted month will be deducted from the succeeding month's bill.

50. In case the Contractor fails to deposit statutory monthly remittance of PF & ESIC contribution in prescribed time limit as defined by ESIC and PF Act or non-timely payment of monthly wages to the canteen workers, 15% of the total billed amount to NCPOR during the defaulted month will be deducted from the succeeding month's bill.

#### **TERMINATION OF CONTRACT**

i. **By NCPOR:** NCPOR reserves the right to terminate the canteen contract giving one month notice without giving any reason there off.

ii. **By the contractor:** The contractor may withdraw the contract prematurely by giving minimum three months' notice, however, in such instance 100% of the security deposit will be forfeited.

iii. On termination/expiry of the contract, the canteen contractor will hand over/return all the equipment/furniture/articles etc. supplied by NCPOR in good working condition to NCPOR failing which missing/non-working items have to be replaced.

51. Director, NCPOR reserves the right to accept or reject any of the tenders without assigning any reasons whatsoever.

52. In the event of any dispute in this regard the decision of the Director, NCPOR or any other officer appointed by him on his behalf from time to time shall be final and binding on the contractor. All questions, disputes or differences arising under out of or in connection with the Tender / Contract if concluded shall be subject to the exclusive jurisdiction of the court under whose jurisdiction the place from which the tender / Acceptance of tender is issued, is situated i.e. State of Goa.

I/We have read and understood the scope of work and also accepted all terms/conditions as mentioned in this tender document.

**Full Address of the Firm with Tel. No.**

**Signature of Tenderer**

**Date:** \_\_\_\_\_

**Seal:** \_\_\_\_\_

**ANNEXURE - I**

**PERMISSIBLE BRANDS OF GROCERY ITEMS**

ITEM	BRAND
Salt	Iodised salt such as Tata/Annapurna/Nature Fresh
Spices	MDH/ MTR / Everest / Priya/ Chandelkar /Surya
Ketchup	Nestle / Sil / Kissan/Heinz
Oil	Refined oil such as Sundrop/Nature Fresh/Gemini/ Sunflower / Sunny/ Fortune /Patanjali/ Olive Oil
Pickle	Mother's / Karma's/ Priya or Chandelkar's/ Shradha/ Mahalaxmi
Atta	Aashirvad/ Pillsbury/Nature Fresh/ Shakti Bhog
Butter	Amul/Britania,/Mother Dairy / Goverdhan / Nandani / Hutsun
Bread	Spencer's/Monginis/Modern/Jasiya
Jam	Kissan / Mapro / Mala's / Sil
Milk	Toned milk of Mother Dairy/Goa Dairy/Nandini/ Amul / Hatsun / Arokya/ Gokul
Paneer	Amul/Mother Dairy / Hutsun
Coffee	Nescafe/Rich Bru
Biscuits	Britania/Parle G/Good Day/ Sunfeast / Priya / Unibic
Ice Cream, lassi, Curd	Mother Dairy/Amul/Cream Bell/ Hangyo / Arun
Mixtures /Chips	Haldiram's /Bikaner/ Balaji / Garden / Lays/ Dorites / Too Yumm
Mineral Water	ISI marked Kinley/Bisleri/Aqua Fina
Besan, Dal	Good Quality
Rice	Good Quality (Price should be above Rs. 40 per kg)
Cold Drinks	Pepsi/Coke etc
Juices	Real/Tropicana/ B-Natural/ Frooti/ Paper Boat
Sweet	Bikaner/Haldiram/ Punjab n Sind/Balaju/ Big Mishra/ Purohit/ Sanman/ Sweet Palace
Cashewnuts	Zantye/ Nutraj / Goan / (Salted / Non -Salted/ Roasted)
Noodles	Nestle/Smith n Jones / Knorr / Wai Wai / Yeepee/ Ching Chang / Top Ramen / Oat Noodles

Note: This is a non-exhaustive list of raw materials, the canteen contractor may use any other brand which is of similar quality as mandated by FSSAI.

<b><u>CROCKERY ITEMS (IN STEEL) for regular usage</u></b>	
<b>Sr. No</b>	<b>Item Description</b>
1	Rectangle Bhojan Tat S.S ( Plates for meals)
2	S.S. Plate 9" S.S (Quarter Plates ) Brand : KU-KU
3	Kishco Spoon (Table Spoons )
4	S.S.Water Glasses
5	Serving Spoon -Oval Spoon
6	Serving Spoon -Dal Spoon
7	Pan Spoon S.S (Rice Spoon) Brand: Saurabh
8	Serving Spoon -Vakaria Spoon
9	Tea Strainer R-6 S.S (Small) Brand: Regan
10	Tea Strainer (Big)
11	Water Jug (medium size)
12	Tea Kettle (for 50 cups)
<b><u>COOKING ITEMS IN STEEL</u></b>	
13	Prestige cooker 5 ltrs.
14	Aluminium Round idli Cooker (Idli Maker) (approx. 40 idli) (52 idlis)
15	S.S. Copper Bottom Sauce Pan (Tea Pan Big Size)
16	S.S. Copper Bottom Sauce Pan (Tea Pan Small Size)
17	Cooking vessels (Bhagona) with lid
18	Tava small plate
19	P.M. Laddle S S (Tadka pan (aluminium))
20	Aluminium Tope with lid No. 29 (AluminiumBhagona with lid)
21	Aluminium Tope with lid No.31 (AluminiumBhagona with lid)
22	Aluminium Tope with lid No. 35 (AluminiumBhagona with lid)
23	Aluminium Tope with lid No.33 (AluminiumBhagona with lid)
24	P.M. Palta S.S (Small PaltaChamcha)
25	Iron Kadhai (different sizes 1 small & 1 big)
<b><u>CROCKERY ITEMS FOR OFFICIAL LUNCH</u></b>	
26	Water Glasses (LG-33 Glass)
27	Desert Spoon S.S (Table Spoons) Brand Classic
28	Tea Spoon S.S (Brand Classic)
29	S.S. Watti (Bowls (Katory))
30	S.S.Watti (Bowls for curds)
31	Aluminium Tray (Serving Tray) Brand: LOROS
32	Melamine Tray (Serving Tray )Brand: Peacock
33	Milton Casserole 3000ML
34	Milton Casserole 4000ML

35	Glass Water Jug
36	Dinner Plate
37	Tray (Medium)
38	Cups and Saucers
39	Table Spoons
40	Benmarry
41	Bowls (Tata) for Desserts
42	SS. Tea Spoons
43	Drinking Glasses
44	SS Vatti (Small)
45	SS Vatti (Big)
<b><u>OTHER ITEMS</u></b>	
46	Plastic container 7 kg @ (Plastic Containers Big )
47	Plastic container 10 kg @ (Plastic Container Big )
48	Plastic container 3 kg @(Plastic Containers Small )
49	Eagle Flask 1.2 ltr
50	Eagle Flask 1.6 ltr
51	Tramontina Knife (Small Size)
52	Cutting Board 12 x 18 x 1
53	Floor Duster (Duster Cloth )
54	Carting Scissors ( Big Size ) Brand: Cartini
55	Dust Pan
56	Hot Vessel Stand (Ban Marriey)
57	High Pressure (Bhatti 3 burners)
58	Salt and Pepper Stand
59	Buckets with Mugs
60	Coconut Grater
61	Dustbin with cover
62	Tava
63	Vessel Washing Stand
<b><u>FURNITURE ITEMS</u></b>	
64	Table
65	Chairs
<b><u>ELECTRICAL ITEMS</u></b>	
66	Deep Freezer
67	Microwave Oven 20 Ltrs Brand: Videocon Solo
68	Water Geyser 25 Ltrs Brand : V Guard
69	Mosquito Fly Attractor 2 ft. x 2 tube light
70	Exhaust Fans (Kitchen)
71	Brand/Make: Orient Spring Air 12"
72	Water Cooler 40 Ltrs Brand/ Make: Voltas 40/40 FSS

73	Purifier Cooler with purifier Three stage
74	Brand/Make: Forbes water purifier with water level sensors
75	Grinder
76	Wall Mounted Fans, Brand : Bajaj 16
77	Emergency Light
78	Air Conditioner

Other items of use will be arranged by the contractor himself/herself.



## ESSO-NATIONAL CENTRE FOR POLAR &amp; OCEAN RESEARCH

## TENDER DOCUMENT FOR PROVIDING CANTEEN SERVICES AT NCPOR CAMPUS, GOA

**TECHNICAL BID**

1.	Name & Address of the Bidder	
2.	Contact person and contact details i.e. Telephone No., Email ID, etc.	
3.	PAN Number/GST Number (attach self-attested copy) (as applicable)	
4.	Establishment/Trade license (attach self-attested copy)	
5.	FSSAI License number for the operating premises (attach self-attested copy)	
6.	Details of similar works (enclose work order and satisfactory completion certificate as proof of work or related supportive document in case of Hotel/Restaurant running business)	
	Name of Organization	Name/Nature of work with number of persons catered
		Period of work

ESSO-NATIONAL CENTRE FOR POLAR & OCEAN RESEARCH

TENDER DOCUMENT FOR PROVIDING CANTEEN SERVICES AT NCPOR  
CAMPUS, GOA

**FINANCIAL BID**

- i) The bidder should quote for all the Rate List of Items – I & II
- ii) The bidder must quote prices for each item given below considering all cost including deployment of manpower as at clause 19 failing which bid shall not be considered for evaluation.
- iii) \*There is no assurance of guarantee on quantity to the contractor during the contract period.
- iv) Cold Drinks and Mineral Water Bottles will be paid as per MRP.
- v) \*Month equal to 22 days (Saturday & Sunday being holidays)

**RATE LIST OF ITEMS -I**  
FOR EMPLOYEES AT CANTEEN

Sr. No	Description with Quantity (A)	Qty in ML/Gms (B)	Qty Per Month (C)	Unit cost (D)	Total per month (E) C*D = (E)	Maximum unit price should not be more than given amount
1	<b>Vending Machine Tea/Coffee (coffee should be direct from beans)</b>					
a)	Cappuccino Coffee	120 ml	300			15
b)	Espresso Coffee	120 ml	300			15
c)	Latte flavored coffee	120 ml	200			15
d)	Normal Tea	120 ml	500			12
e)	Masala Tea with Milk	120 ml	300			15
f)	Ginger Tea with Milk	120 ml	300			15
g)	Masala Tea without Milk	120 ml	300			12
h)	Ginger Tea without Milk	120 ml	300			12
i)	Lemon Tea	120 ml	250			12
j)	Black Tea	120 ml	250			12
k)	Green Tea	120 ml	200			12
l)	Plain Milk	120 ml	150			10

<b>Breakfast Section</b>						
<b><u>Monday</u></b>						
2	Idli Sambhar Chutney	02 Pcs 50 gms 40 gms	400			20
3	Medu Vada Sambhar Chutney	02 Pcs 50 gms 40 gms	400			20
4	<b>Omlet with pav</b> Omlet Single (One Egg Omlet + 1 Pav)	1 Omlet 1 Pav	100			20
	Omlet Double (Two Egg Omlet + 1 Pav)	2 Omlet 1 Pav	100			25
5	Instant Maggi Noodles (Plain) (One Medium Bowl) Maggi Noodles	1 plate	100			20
6	Lime Water	1 Nos	250			10
7	Lime Soda (1 Lime + 1 Soda)	1 Nos	250			15
<b><u>Tuesday</u></b>						
8	Puri Bhaji	04 Pcs 50 gms	400			25
9	Pav Bhaji	2 Pav 50 gms	400			25
10	<b>Omlet with pav</b> Omlet Single (One Egg Omlet + 1 Pav)	1 Omlet 1 Pav	100			20
	Omlet Double (Two Egg Omlet + 1 Pav) Pav	2 Omlet 1 Pav	100			25
11	Instant Maggi Noodles (Plain) (One Medium Bowl) Maggi Noodles	1 plate	100			20
12	Lime Water	1 Nos	250			10
13	Lime Soda (1 Lime + 1 Soda)	1 Nos	250			15
<b><u>Wednesday</u></b>						
14	Aloo Paraths Curd Chutney/ Sauce	02 Nos 40 gms 20 gms	400			25

15	Upma	150 gms	400			20
16	<b>Omlet with pav</b> Omlet Single (One Egg Omlet + 1 Pav)	1 Omlet 1 Pav	100			20
	Omlet Double (Two Egg Omlet + 1 Pav)	2 Omlet 1 Pav	100			25
17	Instant Maggi Noodles (Plain) (One Medium Bowl) Maggi Noodles	1 plate	100			20
18	Lime Water	1 Nos	250			10
19	Lime Soda (1 Lime + 1 Soda)	1 Nos	250			15
<b><u>Thursday</u></b>						
20	Onion Uttapam Sambhar Chutney	1 plate 50 gms 40 gms	400			25
21	Veg Cutlet Sauce	02 pcs 20 gms	400			20
22	<b>Omlet with pav</b> Omlet Single (One Egg Omlet + 1 Pav)	1 Omlet 1 Pav	100			20
	Omlet Double (Two Egg Omlet + 1 Pav)	2 Omlet 1 Pav	100			25
23	Instant Maggi Noodles (Plain) (One Medium Bowl) Maggi Noodles	1 plate	100			20
24	Lime Water	1 Nos	250			10
25	Lime Soda (1 Lime + 1 Soda)	1 Nos	250			15
<b><u>Friday</u></b>						
26	Masala Dosa Sambhar Chutney	01 Pcs 50 gms 40 gms	400			25
27	Poha (One Medium Bowl)	150 gms	400			20
28	<b>Omlet with pav</b> Omlet Single (One Egg Omlet + 1 Pav)	1 Omlet 1 Pav	100			20
	Omlet Double (Two Egg Omlet + 1 Pav)	2 Omlet 1 Pav	100			25
29	Instant Maggi Noodles (Plain) (One Medium Bowl) Maggi Noodles	1 plate	100			20

30	Lime Water	1 Nos	250			10
31	Lime Soda (1 Lime + 1 Soda)	1 Nos	250			15
<b><i>Note: Contractor can provide below mentioned alternative items from ( Sr. No. 32 to 38) replacing the above items every week</i></b>						

<b>Alternate Items:</b>						
32	CholaBatura	150 gms	400			25
33	Gobi Paratha Curd Chutney/ Sauce	02 Nos 40 gms 20 gms	400			25
34	Methi Paratha Curd'p Chutney/ Sauce	02 Nos 40 gms 20 gms	400			25
35	Tava Pav Bhaji Pav	100 gms 2 pav	400			25
36	Veg Chutney Sandwich of 2 slice bread	1 plate	250			20
37	Chola Paratha	100 gms 1 paratha	300			25
38	Egg Burjee Pav OR Chapati	One Egg 1 Pav OR 2 Chapatti	250			25
<b>Breakfast Snacks Section</b>						
39	Dry Kachori (Sweet & Salted)	5 Nos	300			15
40	Cocktail Samosa	5 Nos	300			15
41	Mirchi Bhaji	2 Nos	250			10
<b>Total-I(<u>total per month</u>)</b>						

Afternoon Meal						
<b>Veg Thali</b>						
42	Rice Dal/ Sambhar Vegetable Curry Papad Pickle Curd Chapati / Roti Salad Seasonal Vegetable Sweet	150 gms 150 gms 150 gms 01 Nos 05 gms 01 Nos 02 Nos 50 gms 100 gms 1 Nos	600			60
<b>Fish Thali</b>						
43	Rice Fish Curry Papad Pickle Fried Fish Chapati / Roti Salad Seasonal Vegetable Sweet	150 gms 150 gms 01 Nos 05 gms 01 Nos 02 Nos 50 gms 100 gms 1 Nos	600			75
<b>WEDNESDAY SPECIAL (instead of Fish Thali)</b>						
<b>Chicken Thali</b>						
44	Rice Chicken Curry Papad Pickle Fried Fish Chapati / Roti Seasonal Vegetable Salad Sweet	150 gms 150 gms 01 Nos 05 gms 01 Nos 02 Nos 100 gms 1 Nos 1 Nos	600			85
<b>FRIDAY SPECIAL - 1st and 3rd Friday of every Month</b>						
45	Veg Fried Rice (1 Plate)	250 gms	300			60
46	Chicken Fried Rice (1 Plate)	250 gms	300			80

<b>FRIDAY SPECIAL - 2nd and 4th Friday of Every Month</b>						
47	Vegetable Biryani Raita Pickle Papad	350 gms 40 gms 05 gms 1 Nos	500			75
48	Chicken- Biryani Raita Pickle Papad	350 gms 40 gms 05 gms 1 Nos	500			90
<b>EVENING SNACKS</b>						
<b>Monday</b>						
49	Veg Samosa	1 Nos	200			10
50	Veg Cutlet	2 Nos	200			15
<b>Tuesday</b>						
51	BhelPuri	1 Nos	200			20
52	Kanda Bhaji	1 Plate (8Pices)	200			15
<b>Wednesday</b>						
53	Sweet Buns	1 Nos	200			10
54	Patato Bhaji	1 Plate (8Pices)	200			15
<b>Thursday</b>						
55	BhelPuri	150 gms	200			20
56	Kachori	1 Nos	200			15
<b>Friday</b>						
57	Sabudana Wada Chetney or Sauce	2 Nos 40 gms	200			20
58	Dry Gobi Manchurian	1 Plate (8 Nos)	200			20
<b>Total-II(total per month)</b>						

<b>NOTE:</b>	<b><u>Juices / Soft Drink/ Lassi / Butter Milk/ Biscuit / Lays Chips/ Ice cream on MRP only</u></b>
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**RATE LIST OF THE ITEMS -II  
FOR OFFICIAL MEETINGS OF NCPOR**

Sr. No	Description with Quantity (A)	Qty in ML/ Gms (B)	Qty Per Month (C)	Unit cost (D)	Total per month (E) C*D = (E)	Maximum unit price should not be more than given amount
1	<b>Vending Machine Tea/ Coffee</b>					
a)	Cappuccino Coffee	120 ml	450			20
b)	Espresso Coffee	120 ml	450			20
c)	Latte flavored coffee	120 ml	200			20
d)	Normal Tea	120 ml	450			20
e)	Masala Tea with Milk	120 ml	450			15
f)	Ginger Tea with Milk	120 ml	450			15
g)	Masala Tea without Milk	120 ml	450			15
h)	Ginger Tea without Milk	120 ml	450			15
i)	Lemon Tea	120 ml	300			15
j)	Black Tea	120 ml	300			15
k)	Green Tea	120 ml	300			15
l)	Plain Milk	120 ml	200			15
<b>BUFFET FOR OFFICIAL MEETING</b>						
2	<b>Buffet Meals - Per Pax</b>		<b>Qty Per Month (A)</b>	<b>Unit cost (B)</b>	<b>Total per month (AXB)=C</b>	<b>Maximum unit price should not be more than given amount</b>
a)	i)Chapati ii)Plain Rice iii)2 Veg Item(any 02 from below list as per Official Instruction) iv)Dal fry / Dal Tadka v)2 Non-Veg Item (any 02 from below list as per Official Instruction) vi)Papad vii)Pickel viii)Raita/ Curd ix)Salad- Veg x) 02 Sweet dish (any 02 from below listas per Official Instruction)	Per Pax	50			300



<b>Total-III(Total per month)</b>		
<b>Alternative Items (Items for above buffets)</b>		
b)	i) Roti / Puri ii) Jeera Rice, Veg Pulav, Fried Rice iii) Chicken Xacuti/ Chicken Curry / Butter chicken/ Chicken Kolhapuri/ Chicken Cafreerial iv) Prawns Curry/ Macral Curry / Sardin Curry v) King fish fry / Macral Fry/ Chonak Fry / Modso Fry/ lady fish fry vi) Paneer Makhanwala/ Paneer Masala/ Paneer Bhurji / Paneer mix Veg vii) Gobi Manchurian/ Veg Crispy /Babyorm Manchurian viii) Mashroom Xacuti/ Veg Kurma/ Veg Kadai ix) Gulab Jamun/Jelibi/BundiLaddo/Rasgulla/Ice cream/Carrot Halwa/Kheer	
<b>SNACKS FOR OFFICIAL MEETING</b>		
3	<b>BRONZE - Meeting Snacks</b>	<b>Qty Per Month (A)</b>  <b>Unit cost (B)</b>  <b>Total per month (AXB)=C</b>  <b>Maximum unit price should not be more than given amount</b>
a)	<b><u>Snacks for meeting - per pax</u></b> i) Cashew Nuts (Salted) 10 Nos ii) Coffee or Tea or Soft drink or Juice 1 Nos iii) Samosa or Wada or Veg Patties or sabudanawada 1 Nos	500   50
	<b>SILVER - Meeting Snacks</b>	<b>Qty Per Month (A)</b>  <b>Unit cost (B)</b>  <b>Total per month (AXB)=C</b>  <b>Maximum unit price should not be more than given amount</b>
b)	<b><u>Snacks for meeting - per pax</u></b> i) Cashew Nuts (Salted) 10 Nos ii) Coffee or Tea or Soft drink or Juice 1 Nos iii) Sandwich or Veg Roll or Samosa or Wada or Patties or Sabudanawada 1 Nos iv) Cookies or Cake Slice or Pastry 02 Nos	350   80

GOLD - Meeting snacks		Qty Per Month (A)	Unit cost (B)	Total per month (AXB)=C	Maximum unit price should not be more than given amount
<b>High Tea - Per Pax</b>					
c)	i) Cashew Nuts (Salted)	10 Nos 1 Nos			
	ii) Coffee or Tea or Soft drink or Juice	1 Nos			
	iii) Sandwich or Veg Roll or Samosa or Wada or Patties or Sabudana Wada		250		120
	iv) Cookies	02 Nos 01 Nos			
	v) Cake Slice	12 pcs			
	vi) Banana Chips or Lays or Too Yumm(Baked)	01 Nos			
	vii) Muffins or Pastry				
<b>Total-IV (Total per month)</b>					

<b>Grand Total</b> <b>(Total-I + Total-II+Total-III+Total-IV)</b>	<b>Total per month</b>

NOTE 1: Packed food items like Ice-cream, cake, muffins, cashews, chips, sweets should be from reputed brands/as per the direction of NCPOR.

**Note 2: L1 will be arrived from the Grand total of quoted per quantity into quantity per month of all the items of rate list items I and II of above.**

Full Address of the Firm with Tel. No. \_\_\_\_\_

Signature of Tenderer \_\_\_\_\_

Date: \_\_\_\_\_

Seal: \_\_\_\_\_